

# Qualifying Life Events (QLEs) Terminating Coverage

Throughout the year your circumstances may change which may make you eligible for a Special Enrollment Period (SEP). If you have a baby, you or your dependent gain or lose other coverage, etc., you may be able to change your plan, enroll in a plan for the first time, add or drop family members, or terminate your plan. You must report the event **WITHIN 30 DAYS** of the event to be eligible for an SEP. Once you report the event in your account, DC Health Link will guide you through the options available to you and your family.

**Step 1: Report the Qualifying Life Event** - In each employee's account, consumers will have the option to report a qualifying life event. Please select the life event that applies to the primary subscriber or dependent (For Example: "Drop coverage due to new eligibility").

My DC Health Link  
Documents  
Messages 5

My Account  
Stacy Stewart  
Manage Family

2015 HEALTH COVERAGE • STACY'S FLOWER STORE

CareFirst HealthyBlue Plus \$1,500 Coverage Selected

POS • GOLD PREMIUM: \$770.14/month  
EFFECTIVE DATE: 04/01/2016 PLAN SELECTED: 03/29/2016 (5:07PM)  
DC HEALTH LINK ID: 298003  
COVERED: Stacy • Jason • Kenny

Summary of Benefits and Coverage Carrier Contact Info

Make Changes  
VIEW DETAILS

Have life changes?  
See how it may affect your health insurance.

TOP LIFE CHANGES

- Started a new job
- Married
- Entered into a legal domestic partnership
- Had a baby
- Adopted a child

**Note:** There are three different pages of QLEs that can be viewed by clicking the arrow

**Step 2: Enter the Date of QLE**- Report the date you gained other health insurance coverage by selecting from the calendar or entering under 'Date of new eligibility', then click "Continue".

REPORT LIFE CHANGES

Drop coverage due to new eligibility

Date of new eligibility  
(must fall between February 28 and March 29)

mm/dd/yyyy CONTINUE

Mar 2016

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26

2015 HEALTH COVERAGE • STACY'S FLOWER STORE

CareFirst HealthyBlue Plus Coverage Selected

Have life changes?  
See how it may affect your health insurance.


TOP LIFE CHANGES

- Lost or will soon lose other health insurance
- Divorced or ended domestic partnership
- A family member has died
- Child losing or lost coverage due to age
- Drop coverage due to new eligibility

**Step 3: Confirm the QLE** – Click “Continue” to proceed.

## REPORT LIFE CHANGES

Based on the information you entered, you may be eligible to enroll now but there is limited time.



**Continue**

**Step 5: Confirm Household** – Once you have confirmed your household, click the “Continue” button.

Drop coverage due to new eligibility, on: 03/15/2016 25% Complete

### Household Info: Family Members

If you need to get insurance coverage for other members of your household, select 'Add Member'. When you're finished, select CONTINUE.


\* = required field

NAME	RELATION
Stacy Stewart	Self

FIRST NAME	MIDDLE NAME	LAST NAME
Jason		Stewart

DATE OF BIRTH	SOCIAL SECURITY	RELATIONSHIP	GENDER
03/15/2016	—	Child	Male

**Add Member** **CONTINUE**



**Step 6: Click the “Select Plan to Terminate” button** - If you would like to remove a dependent(s) from coverage and remain in coverage, only uncheck the dependent(s) you wish to remove before selecting “Keep existing plan” or “Shop for new plan”. This will remove the unchecked dependents from your current plan or will not enroll them in your new plan.

What would you like to do?

**SHOP FOR NEW PLAN** **KEEP EXISTING PLAN** **SELECT PLAN TO TERMINATE**


[Back to my account](#)

Step 7: Select Plan to Terminate - Click "Terminate Plan" for the plan that you wish to terminate.


Back to My Account

## Plans

2015 HEALTH COVERAGE • DCHL

CareFirst 


**HealthyBlue Plus \$1,500**


POS •  GOLD

PREMIUM: **\$567.33/month** DCHL ID: 18835174

COVERED: Stacy • Jason

EFFECTIVE DATE: **03/01/2016**

 Carrier Contact Info

 Summary of Benefits and Coverage

**TERMINATE PLAN**

**CHANGE PLAN**




Terminating Self Coverage - Step 7: To confirm your termination, click "Terminate Plan".

## Confirm Your Plan Selection

66% Complete

Click Terminate Plan button to complete your termination from coverage.  
You will remain enrolled in coverage until you terminate your plan selection below.

**HealthyBlue Plus \$1,500**  
Starting on : 03/01/2016

-  Plan Selection
-  **Review**
-  Complete

Name	Relationship	Age	Premium	Employer Contribution	You Pay
Stacy Stewart	self	30	\$304.93	\$152.47	\$152.46
Jason Stewart	child	15 days	\$262.40	\$0.00	\$262.40
<b>TOTALS</b>			<b>\$567.33</b>	<b>\$152.47</b>	<b>\$414.86</b>

Your coverage start date : 03/01/2016

**TERMINATE PLAN**